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# **LAKEVIEW**

## **ONLINE IN-BASKET**

**Jeanie  
Mellencamp**

**Result Overview**

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Confidential

## Overview of results for the PC In-Basket "Lakeview"

Candidate: Jeanie Mellencamp

Reference group: DE Standard, n = 291

<b>Result (absolute)</b>	<b>Value</b>	<b>Perc. Rank</b>
All	69%	51
Priority setting	51%	44
Delegation	70%	63
Scheduling	83%	73
Problem Areas	73%	38
Log. seq. of dates	67%	63

<b>Performance</b>	<b>Value</b>	<b>Perc. Rank</b>
All	100%	100

<b>Quality (relative)</b>	<b>Value</b>	<b>Perc. Rank</b>
All	70%	9

<b>Distrib. dates</b>	<b>Percent</b>	<b>Optimum</b>
Mrs Mellencamp	43%	43%
Mrs Brown	28%	20%
Mr Roberts	20%	23%
Mr Sloane	10%	15%

<b>Distrib. priorities</b>	<b>Percent</b>	<b>Optimum</b>
Priority 1	35%	28%
Priority 2	48%	30%
Priority 3	15%	35%
Paperbasket	3%	8%

**Overview of results for the PC In-Basket "Lakeview"**  
**Candidate: Jeanie Mellencamp**

Planning and Organising (Overall result, absolute)

How well was the task completed overall within the time frame reserved for it and considering the most important planning and organisational aspects of that task, such as setting priorities, scheduling, delegation and identification of relevant problem areas? (Note: a higher value on the percentile scale indicates that the participant has worked both very fast AND also with great precision.)

Percentile: 51

Priority setting

Did the participant recognise which processes were important and which of them were less so? Is it possible to relate the various relevant e-mail messages to the varying importance of the topics with which they are dealing?

Percentile: 44

Delegation

Was the most competent person chosen in each case for the tasks? What do I still need to resolve myself? What can other team members take over from me?

Percentile: 63

Scheduling

Were time limits set correctly considering the relevant restrictions and the best possible time periods for resolution of the tasks?

Percentile: 73

Problem Areas

Were the various topics arranged correctly under the appropriate problem areas? Did the participant recognise what procedures belonged together in terms of similarity of topic?

Percentile: 38

Log. seq. of dates

Was the interdependency between certain deadlines recognised and the related activities planned appropriately in the correct sequence?

Percentile: 63

**Overview of results for the PC In-Basket "Lakeview"**  
**Candidate: Jeanie Mellencamp**

*Note: If the participant has not succeeded in processing all tasks within the time allotted for them, one can use this section to see how the quality of the work done has come out INDEPENDENTLY of the participant's rate of productivity under time pressure.*

Planning and Organising (Overall result, relative)

How well was the task completed overall within the time frame reserved for it and considering the most important planning and organisational aspects of that task, such as setting priorities, scheduling, delegation and identification of relevant problem areas?

Percentile: 9

Priority setting

Did the person recognise which processes were important and which of them were less so? Is it possible to relate the various relevant e-mail messages to the varying importance of the topics with which they are dealing?

Percentile: 24

Delegation

Was the most competent person chosen in each case for the tasks? What do I still need to resolve myself? What can other team members take over from me?

Percentile: 30

Scheduling

Were time limits set correctly considering the relevant restrictions and the best possible time periods for resolution of the tasks?

Percentile: 28

Problem Areas

Were the various topics arranged correctly under the appropriate problem areas? Did the participant recognise what procedures belonged together in terms of similarity of topic?

Percentile: 5

Log. seq. of dates

Was the interdependency between certain deadlines recognised and the related activities planned appropriately in the correct sequence?

Percentile: 14